**ARKANSAS NAHRO SPRING MEETING**

**Time and Place:** April 11-13, 2018; Wyndham Riverfront Hotel, N. Little Rock

**Cost:** Exhibit space is $150.00, which includes **one full registration** (meals etc.) If more than one person is attending; extra meal tickets can be purchased. See below.

Tabletop displays with space for vertical and other exhibits will be provided.

Booths will be provided on first come, first served basis.

**Hotel:** Room rates will be $96 for one person plus $10 per person for extra people in the room. Reservations may be made by calling the hotel at (501-907-4823) and ask for the “NAHRO” room block.

 Room rates will be held until March 26, 2018.

Vendor’s Reception: The vendor’s reception will be on Wed. evening from 5:30 – 6:30 (time subject to change) Beginning at 8:00 until 10:30, Eagle Pest Management will host karaoke, so please feel free join in the fun!

**We are doing a 1 day session for vendors, which is Thursday**.

You will be able to set-up after 4:00 pm on Wednesday, April 11, 2018, or before 7:30 on Thursday, April 12, 2018. Thursday we will have the coffee and drinks (starting at 7:30) and all breaks in the exhibit area (If you are staying in the hotel, the hotel offers a free full serve breakfast to their guests). You will be recognized during the luncheon on Thursday. We ask that you do not break down until after the 2:30 break Thursday afternoon.

If you will be offering door prizes, **please bring your own drawing information**. Right after lunch lunch, draw out a name and give it to me. It will be announced prior to the 2:30 break.

We are asking for **sponsorships for breaks, hospitality**. If you choose to do this, please send a separate check with this registration. Any sponsorship would be greatly appreciated. Signage will be made reflecting your contribution to our conference.

Make sure you mark on your registration form if you need electricity.

We’re looking forward to seeing you once again.

Please feel free to contact me should you have any questions.

Judy Hobbs, Siloam Springs Housing Authority (479) 524-8117. I can also be reached by e-mail: judyhobbs32@gmail.com.

**ARKANSAS CHAPTER NAHRO SPRING MEETING**

**APRIL 12, 2018**

**WYNDHAM RIVERFRONT**

**N. LITTLE ROCK, AR**

**BOOTH FEES $150.00**

**EXHIBITOR REGISTRATION INFORMATION**

COMPANY NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REPRESENTATIVES AT THE MEETING WILL BE:**

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TITLE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TITLE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL CONTACT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONTACT PERSONS FOR ARRANGEMENTS AND INFORMATION:**

PLEASE MARK BELOW:

WILL BE **DONATING A DOOR PRIZE** TO BE GIVEN AWAY: YES NO

WILL NEED **ELECTRICITY HOOKUP**: YES NO

**GUEST TICKETS**:

**(You only need to purchase guest tickets if you have more than 1 person showing or if you bring a spouse or guest)**

In order to accommodate spouses and other guests, **additional tickets may be purchased as listed below**:

 Lunch (Thursday) $20.00 x \_\_\_\_\_\_ = $\_\_\_\_\_\_\_

**HOTEL INFORMATION:**  WYNDHAM RIVERFRONT HOTEL

 2 RIVERFRONT PLACE

 N. LITTLE ROCK, AR 72114

 (501) 907-4823 (reservation #)

**MAKE CHECKS PAYABLE TO: ARKANSAS CHAPTER NAHRO**

**MAIL TO:** Judy Hobbs, Siloam Springs Housing Authority

 P. O. Box 280

 Siloam Springs, AR 72761

**SPONSORSHIP FORM**

**(WE WELCOME ANY SPONSORSHIP AMOUNT)**

Company Name of Sponsor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount of Sponsorship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check below how you would like your generous donation applied:

 Registration Gifts: \_\_\_\_\_\_

Thursday morning break: \_\_\_\_\_\_

Thursday Lunch: \_\_\_\_\_\_

Thursday afternoon break: \_\_\_\_\_\_

President’s Reception Thursday Evening: \_\_\_\_\_\_

To give you an idea of cost:

Registration Gifts $ 3,000

Thurs. am break $ 2,000

Thurs. Lunch $10,000

Thurs. pm break $ 2,500

Vendor’s Reception $ 4,000

Please let me know if you have any questions and again, we appreciate any and all sponsorships.

Judy